

MINUTES FOR JANUARY 4, 2021 – REORGANIZATION MEETING VALLEY TOWNSHIP BOARD OF SUPERVISORS

The annual Reorganization meeting of the Valley Township Board of Supervisors was held on Monday, January 4, 2021, via virtual meeting through *Go To Meeting*. All Board members were present. The meeting was called to order by Supervisor Kathy O’Doherty who asked for a moment of silence to include thoughts for Jamie Sauer, daughter of Emergency Management Coordinator/past Township Supervisor Joe Sciandra, who tragically lost her life in an automobile accident yesterday.

It was noted that the meeting was being conducted through *Go To Meeting* to comply with Governor Wolf’s order that all individuals in Chester County stay home in an effort to slow the spread and minimize public exposure to COVID-19 and maintain social distancing.

NOMINATIONS FOR CHAIRPERSON

Ms. O’Doherty nominated Patrice Proctor for Chair of the Board of Supervisors. Mr. Lehenky seconded the nomination. There being no other nominations for Chair, nominations were closed. Ms. Proctor was unanimously elected as Chairperson of the Board of Supervisors.

NOMINATIONS FOR VICE CHAIRPERSON

Mr. Lehenky nominated Kathy O’Doherty for Vice Chair of the Board of Supervisors. Ms. Yates second the nomination. There being no other nominations for Vice Chair, nominations were closed. Ms. O’Doherty was unanimously elected as Vice Chairperson of the Board of Supervisors.

At this time, Ms. Proctor took over to run the meeting.

APPOINTMENTS

Township Manager – Ms. O’Doherty made a motion to appoint Scott Piersol as Township Manager effective January 19, 2021, contingent upon satisfactory completion of his background/credit check, physical/drug screening; and management contract in place. Mr. Lehenky seconded the motion. The motion passed unanimously.

Assistant Township Manager/Secretary – Ms. Yates made a motion, seconded by Ms. O’Doherty, to appoint Janis Rambo as Assistant Township Manager/Secretary. The motion passed unanimously.

Treasurer – Ms. O’Doherty made a motion, seconded by Ms. Yates, to appoint Peter Barsz as Interim Treasurer/Assistant Treasurer. The motion passed unanimously.

Chief of Police – Ms. O’Doherty made a motion, seconded by Ms. Yates, to reappoint Brian Newhall as Chief of Police until his resignation date of January 8, 2021. The motion passed unanimously.

Solicitor – Mr. Lehenky made a motion, seconded by Ms. Yates, to reappoint Unruh Turner Burke & Frees as the Township Solicitor. The motion passed unanimously.

Engineer – Mr. Lehenky made a motion, seconded Ms. O’Doherty, to reappoint Pennoni Associates Inc. as the Township Engineer. The motion passed unanimously.

Roadmaster – Ms. Yates made a motion, seconded by Ms. O’Doherty, to reappoint Kris Lenhart as Roadmaster. The motion passed with Mr. Lehenky voting nay as he believed this was to be Mr. Lenhart’s title and for him to be annually appointed.

Building/Code/Zoning/Plumbing/Mechanical/Electrical Official – Ms. Yates made a motion, seconded by Ms. O’Doherty, to reappoint LTL Consultants, Ltd., as the Building/Code/Zoning/Plumbing/Mechanical/Electrical Official. The motion passed unanimously.

At this time, Mr. Lehenky departed the meeting.

COMMISSION/BOARD/OTHER EXPIRATIONS/REAPPOINTMENTS

Vacancy Board – Ms. O’Doherty made a motion, seconded by Ms. Yates, to reappoint Abby Garcia as Vacancy Board Chair. The motion passed unanimously.

Animal Control Officer – Ms. O’Doherty made a motion, seconded by Ms. Yates, to reappoint the Brandywine SPCA as the animal control officer. The motion passed unanimously.

Emergency Management Coordinator – Ms. O’Doherty made a motion, seconded by Ms. Yates, to reappoint Joe Sciandra as Emergency Management Coordinator. The motion passed unanimously.

Deputy Emergency Management Coordinator – Ms. O’Doherty made a motion, seconded by Ms. Boyd, to appoint Scott Piersol as Deputy Emergency Management Coordinator effective January 19, 2021. The motion passed unanimously.

Fire Marshal – Ms. Yates made a motion, seconded by Ms. Boyd, to reappoint Mike McWilliams as Fire Marshal. The motion passed unanimously.

Planning Commission – Ms. O’Doherty made a motion, seconded by Ms. Boyd, to reappoint Bruce Manning to a four-year term on the Planning Commission. The motion passed unanimously.

Planning Commission – Ms. Yates made a motion, seconded by Ms. Boyd, to reappoint Tamarkius Roby to a four-year term on the Planning Commission. The motion passed unanimously.

Environmental Advisory Council – Ms. Yates made a motion, second by Ms. Boyd, to reappoint Jennifer Kowalski to a three-year term on the EAC. The motion passed unanimously.

Environmental Advisory Council – Ms. O’Doherty made a motion, seconded by Ms. Boyd, to reappoint Sharon Yates to a three-year term on the EAC. The motion passed unanimously.

It was noted that there is a vacant seat, with a term to expire December 31, 2021, on the Environmental Advisory Council.

Western Chester County Council of Governments delegate and alternate – Ms. Yates made a motion, seconded by Ms. Boyd, to appoint Kathy O’Doherty as the delegate on the WCC COG and Carmen Boyd as the alternate representing Valley Township. The motion passed unanimously.

Parks & Recreation Authority – Ms. Proctor read the proposed slate of appointees and made a motion to appoint as read, seconded by Ms. O’Doherty:

Patrice Proctor	4-year term to expire 12/31/2024
Denise Pugh	4-year term to expire 12/31/2024
Sydney Proctor	3-year term to expire 12/31/2023
Gwen Dickinson	2-year term to expire 12/31/2022
Charlsie Beattie	1-year term to expire 12/31/2021

The motion passed unanimously.

Historic Committee – Ms. Proctor noted that early in 2020 the Board adopted a Resolution to form a Historic Committee and notices of interest had been received throughout the year. Ms. O’Doherty made a motion, second by Ms. Yates, to appoint the appointees as read:

Carmen Boyd	4-year term to expire 12/31/2024
Gerald Davis	4-year term to expire 12/31/2024
Toni Morton	3-year term to expire 12/31/2023
Justin Kiper	2-year term to expire 12/31/2022
Crystal Middleton	1-year term to expire 12/31/2021

The motion passed unanimously.

APOINTMENTS BY RESOLUTION

Zoning Hearing Board – Ms. O’Doherty made a motion, seconded by Ms. Boyd, to adopt Resolution 2021-01, a Resolution reappointing Raymond Campbell to a three-year term on the Zoning Hearing Board. The motion passed unanimously.

Zoning Hearing Board Alternate – Ms. O’Doherty made a motion, seconded by Ms. Boyd, to adopt Resolution 2021-02, a Resolution reappointing Van Dora Brickus as an alternate to the Zoning Hearing Board. The motion passed unanimously.

Appointed Auditor – Ms. O’Doherty made a motion, seconded by Ms. Yates, to adopt Resolution 2021-03, a Resolution reappointing BBD, LLP as appointed Auditor. The motion passed unanimously.

BOARD OF SUPERVISOR DEPARTMENT LIAISON APPOINTMENTS

Ms. O’Doherty made a motion, seconded by Ms. Boyd, to appoint the Board of Supervisor department liaisons as per the slate read:

Parks & Recreation	Patrice Proctor
Building & Administration	Patrice Proctor
Workplace Safety	Kathy O’Doherty
Roads/Trash/Recycling/Water/Sewer	Christopher Lehenky
Billing & Finance	Carmen Boyd
Land Development & Codes	Sharon Yates
“Interim” Police/Emergency Services	Patrice Proctor
Special Projects	Kathy O’Doherty

The motion passed unanimously.

BANK DEPOSITORIES

Ms. O’Doherty made a motion, seconded by Ms. Boyd, to set the depositories for the Township Funds with Prosper Bank (formerly Coatesville Savings Bank), PLIGIT, PSDLAF, and Key Bank. The motion passed unanimously.

CONSIDERATION TO SET AMOUNT OF TREASURER’S BOND

Ms. Boyd made a motion, seconded by Ms. O’Doherty, to set the Treasurer’s Bond at \$5 million. The motion passed unanimously.

SCHEDULE OF MEETINGS

After discussion, Ms. O’Doherty made a motion, seconded by Ms. Boyd, to set the 2021 meeting schedule as follows with all meetings until notice is given to be held virtually utilizing the *Go To Meeting* platform:

Board of Supervisors Meetings	First and Third Tuesday of each month at 7:30 p.m., with the exception of the second meeting in May which will be held on May 20, 2021, and the first meeting in November which shall be held on November 4, 2021
Planning Commission	Second Tuesday of each month at 7:00 p.m.
Parks & Recreation Authority	Fourth Tuesday of each month at 6:30 p.m.
Environmental Advisory Council	Third Thursday of each month at 6:30 p.m. with no scheduled meeting in May

Historic Committee

Third Wednesday of each month at 6:30 p.m.

The motion passed unanimously.

There being no further business regarding for annual reorganization meeting, the 2021 Valley Township Reorganization Meeting was closed.

Janis A. Rambo
Township Secretary